Adult – U and Data Tracking Training 9-22-16

(Possible resources for editing notes: Recorder, Adult – U agenda, Data Tracking Handout, WIOA PPT (Adobe PDF File),

Adult – U (first)

Cherish – if someone did not receive user name or login for adult-u, sign a sheet.

(Explaining website, see website for help) Website- logo covers the home button, process of fixing it. Update – questionnaire - it is up, but not in final form w/ cool graphics and stuff. Click on “create profile to get started” – sign-up sheet. The questionnaire has information needed for how to serve individuals. And give resources. Question – where does questionnaire go? Once saved it goes to back end of web site, practitioners end. Practitioners log in, can see whomever filled out questionnaire. Practitioner can edit information on back end.

Student end on web, and practitioners end. Log in is for practitioners. Will see bar w/ resources, calendar, forum, view submissions etc.

Resources- see resources from providers.

Calendar - view or add event. Practitioners can add event now (not only Cherish now). Click add event, get an event form with needed info to fill (similar to creating an event in outlook) in event categories always click Practitioner and governance. Venue details- add own information if needed. Organizer- add own. Submit- automatically goes into calendar.

Forum - can start a discussion about an event, long time between meetings, and a way for people to stay in communication. There will be FAQs for everyone to help answers. Question – will we get e-mail notification if people respond or have to look at site? Cherish- good suggestion, can be added feature.

View submissions- students who have filled out questionnaire, can see if completed or not.(eventually, students will get map that shows resources. Question- does county use this? No, this is the block grant, they can use the grant. We want to direct them here if we see them face to face so we can track.

Pass out intake form (AEBG handout that has spots for student to fill out) - student doesn’t have tech form, can fill out this form. Has been e-mailed and is on website. Each member/provider can update the intake form i.e. Providers can change form to their needs (**see recorder for what they need to keep**!). On intake form, services needed - working with CalWorks, then you can check off so we know. FORM DEPENDS ON THE SERVICE, what is needed. They can modify and edit what they need. Back side of the intake form is very important, the information we need to track for the state. Question- was goals on previous tracking? No, but good because tracking is going to be aligned with WIOA and we need goals. Goal, performance measure for tracking. All students who start any service (like started a welding class even if not complete) needs to be entered into the back end for tracking. Any person even interested in AEBG, in system. Question- duplicate information, does it recognize? Use date of birth? Use website from this point forward.

Submission ex. Tyler Tester. Click on edit entry to change different parts, change info, and click update. Question – can Tyler update info? Yes, but they usually don’t. Individual gets log in and password. Add note, is on the bottom of student (Tyler Tester) - can add notes about students, so every provider can see the notes, case notes. Question if person comes back during fiscal year, do they count as added enrollment? Cherish will ask the state.

Practitioner can edit profile, click on name on top right corner.

This is the back end of the site. Ask cherish if have questions.

Data Tracking (second)

Ppt will be sent to everyone

1. Funding Objectives (see handout) ppt -consortium data funds

Pilot program does not collect data the way state needs. Make our own system- tomforbes will be hired.

1. Data and accountability guidance (see handout – i.e. for the rest as well)

Data systems

How do we track data now? -Hand out sign sheet to find out how providers track data. Hoping to have evything in one system,

What will make it easier? 1. Knowing what the state wants upfront, (state knows they have dropped the ball, hopefully all the info by summit) 2. Confused on tops, chasis?,(cherish- poss that one agency could be using more than one system, tom forbes consultant he can pull all info we need from the systems and streamline the process, when we align with WIOA, they track wil CalJobs- very complex not user friendly system, so hope is that once state completes final plan it won’t be complex. But for now tom will create a system that is user friendly, 3. Onm data, answer to course completed????? Cherish- its based on their goal… ex. Complete ged, then pass math, reading, hist, science, if pass, then considered course completed. Course completed is when their goal is completed? Credits? [I do not understand what they are talking about], course equate to subject area, apparently. Cherish will double check about this. State says either course completed or at least 12hours of instructional time= course. completed. Most difficult issue of data tracking is this course completed thing, a consensus?, needed. Other consortiums are having difficulty as well, new fiscal yesr, time to get that info, hope isa at summit, it is clear.

Ppt- state data system plans:

WIOA regulations, ?

Ppt- options #1- integrated centralized system. What they system will look like (referring back to previous)

Ppt – option #2

Ppt- how do we track data now?- differences between system

Ppt- why WIOA?-

Vision statement- cherish- in epidemic of indv who can’t move up in industry or get job because don’t have ed, job market oversaturation for 4 year students, who then move. Goal- strengthen programs to help these people. WIOA goals align with our goal

Ppt- AEBG Data needed-

Data tyhats needed. This year will probably need followup, difficult (listen to recorder for more), will have to track this follow up, need to all work together to make sure that evything is being tracked. Only need to follow up on indv on the service you are providing all the way until they have completed their goal that you can do, until they have moved onto next service provider, ex. Welding at Shasta, finish cte, 1) word of mouth to find job or 2) connect to SMART center, passed to them, then Shasta is done with student and it is the center who tracks them. Question- what if indv does not choose to follow through, try to have close communication to get students to go through whole education to career path. Hopefully new system will track students, state needs the information. Goal is to connect to different providers afterward. Welding at red bluff high, service providers will be there at the end of the course to show the students where they can go from there, now what, what can they do?

Member expenditures, was it easy to track? Yes and no, with summer was difficult, which year. Measure of effectiveness (see ppt)- follow up is this year. Descriptive measures (see ppt)- things we need to track, the people we serve

Ppt- data collection overview

So 16-17 we have to do follow up

Ppt- data collection summary

Can be used to creat your own spreadsheet, might look different from sheet from state, come out in april. We will know what we have to track but the spreadsheet won’t come out until end of eyar, on website

Ppt- consortium data needs-

Tom forbes is going to be making system that will be updated real time

Always improvie on corrdination. Ex, cherish does not know much about awd, trying to figure out where to send them if they want to do cte, department of rehab? Only in Tehama or Shasta county. Have agreed now (still fill out app) will still do assessment to see where you need help. Far northern regional center a provider? Yes.

Ppt- consortium improvements-

Everyone will be using the intake form (have to have from descriptive measures). Provider can help connect the student, ie make appts for them, follow up with them. In order to make individual map happen, we need contacts for the different paths (cte, awd, so on), start thinking who are other people who you would not mind be listed as a contact under your service, be critical for the back end of the invd map.

Plan in future- website-student end. Possible cas management for Practitioner. Need to work on Crosswalk assessment, we need to write down all assessments used at each agency/provider, hire consultant who will make streamlined assessment. E-mail cherish with list, also need task force (e-mail cherish if interested)

Need credential/cte instructors- do youy know of anyone who might be credentialed in these cte courses, we need evening and weekend teachers for these course.

Ppt- contact information

Cherish

Ppt- resources on student data collect/q&a’s- webinar chats

Cherish’s bible. Providers can use these resopurce. Webinars are on aebg site (state website). If see something on website and want to know if you have to track/do, ask cherish. Consortium map, sit on webinar, and etc. webinar- Fridays 12-1.

Questions: if have questions, e-mail cherish. She can always ask state monitor.

Providers submit data once a year. But need to be tracked now just in case state wants it early. Reminder for member, provider, track any infor you think might be important especialy for possible audit.

Can get mileage reimbursed, fill out mileage form.