

Shasta Tehama Trinity Adult Education Consortium

Public Meeting # 29

Date: 01/21/2021

Time: 3:00pm-5:00pm

Meeting Location: Zoom <https://shastacollege-edu.zoom.us/j/91415228521>

Meeting Minutes

Jim Cloney called the meeting to order at 3:02 PM

1) Introductions & Roll Call

Member School/District	Voting Member	Proxy
Anderson Union High School Dist.	<input checked="" type="checkbox"/> Victor Hopper	<input type="checkbox"/> Lupe Cordova
Corning Union High School Dist.	<input checked="" type="checkbox"/> Jarod Caylor	<input type="checkbox"/> Jason Armstrong
Gateway Unified School Dist.	<input checked="" type="checkbox"/> James Harrell	<input type="checkbox"/> Steve Henson
Mountain Valley Unified School Dist.	<input type="checkbox"/> Anmarie Swanstrom	<input type="checkbox"/> Felicia Harrison
Red Bluff Joint Unified School District	<input type="checkbox"/> Todd Brose	<input checked="" type="checkbox"/> Wendy Drury
Shasta-Tehama-Trinity CCD	<input checked="" type="checkbox"/> Dr. Joe Wyse	<input type="checkbox"/> Dr. Frank Nigro
Shasta Union High School Dist.	<input checked="" type="checkbox"/> Jim Cloney	<input type="checkbox"/> Milan Woollard
Southern Trinity Joint Unified School District	<input checked="" type="checkbox"/> Peggy Canale	<input type="checkbox"/> Cindy Dixon
Tehama County Department of Education	<input checked="" type="checkbox"/> Richard DuVarney	<input type="checkbox"/> Michelle Barnard
Trinity Alps Union High School Dist.	<input checked="" type="checkbox"/> Jamie Green	<input type="checkbox"/> Michael Martens
Trinity County Office of Education	<input type="checkbox"/> Fabio Robles	<input checked="" type="checkbox"/> Sarah Supahan

2) Public Comment – No public comment

3) Voting Items

a) Public Meeting Minutes 9.17.20

b) Special Public Meeting Minutes 10.15.20

The meeting minutes were reviewed from the 9.17.20 and the 10.15.20 meeting.

A motion was made by Jarrod Caylor to approve both of the meeting minutes as presented.

motion was seconded by Peggy Canale.

The motion carried.

4) Informational/Discussion Items

a) Consortium Update – Budget, Activity, Staffing

Rachelle Modena shared an updated to the Consortium budget and the Consortium Director update. Rachelle anticipates unspent funds from the Consortium budget to be available in the fall. The current estimated amount is \$30,000. The Student Services Coordinator position remains unfilled. Rachelle is holding off on filling this position until spring/summer. One highlight during this period was the Leadership Academy 2 offered by the California Community College Association for Occupational Education (CCCAOE). The Leadership Academy offered several new leadership tools and was very engaging via a virtual platform.

b) STTAEC 20.21 Performance Data Q1 & Q2 2019.2020 vs 2020.2021

Rachelle shared student attendance and performance data from 19.20 compared to 20.21. Enrollment and performance is down approximately 50% with some programs down 75%. Rachelle is working with Pacific Sky on targeted social media marketing.

c) Introduction to the 21.22 Budget Planning Process

CAEP Consortiums will receive a 1.5% COLA. Rachelle shared that Members will automatically receive their COLA based on the 20.21 allocation. A spreadsheet will be emailed out with the new allocation amount. Members will be asked to approve that amount or to change the amount to a lower amount if they would like a voluntary reduction.

5) Announcements/Adjournment – Jim Cloney adjourned the meeting at 3:22 PM