

Northern California Adult Education Consortium/Shasta – Tehama – Trinity

*Public Meeting # 15*

Date: 7/27/2017

Time: 3:00pm-4:00pm

Meeting Location: SCOE – Professional Development Center

Lassen Room – 2985 Innsbruck Dr. Redding, CA 96002

**AGENDA ITEMS**

1. New Participants
2. Minute Meeting Review (May)
3. 17/18 Org Chart Update
4. Voting Items
5. Who Provides what?
6. Proxy Forms
7. TOPSpro
   * Data Entry (Year End - due 8/1/17)
   * DIR
8. Release Forms
9. CPS Training
10. CPS Conference
11. Annual Plan meetings scheduled (individual sites)
    * Regional Outlook Strategy
12. Marketing
13. Website Updates (emailed out)
    * 17-18 Annual Plan
    * Regional Facts Sheet
    * Who Provides what
    * Who’s funded by who? (Leveraging resources and funds).
14. Fiscal System

*Note - \*Agenda items are subject to change\** ****