



Shasta Tehama Trinity Adult Education Consortium
Public Meeting # 25
Date: 01/23/20
Time: 3:00pm-5:00pm
Meeting Location: SCOE Professional Development Center
2985 Innsbruck Dr., Redding, CA 96003

AGENDA

- 1) Introductions
- 2) Public Comment
- 3) Voting Items
 - a) Review September 19, 2019 Meeting Minutes
- 4) Informational Items
 - a) Introduction of the 20.21 budget planning process
 - b) Marketing Project Update
 - c) Data and Accountability Workgroup
 - d) Consortium Update – Budget, Activity, Staffing
- 5) Next meeting – March 26, 2020 – Gateway Unified School District
- 6) Announcements/Adjournment

*Note - *Agenda items are subject to change**

Important Due Dates

January 2020

- **Jan 31:** Student Data due in TOPSPro (Q2) AND CAEP Data Integrity Report emailed to caep@casas.org

February 2020

- **Feb 28:** Preliminary allocations for 2020-21 and 2021-22 released by this date

March 2020

- **Mar 1:** 19/20 Q2 Member Expense Report due in NOVA (all 17.18 funds sent by 12.31.19)
- **Mar 3:** Practitioner Meeting. SCOE PDC
- **March 26:** Public Meeting (Practitioner attendance optional). Location: Gateway USD
- **Mar 31:** End of Q3

April 2020

- **Apr 30:** Student Data due in TOPSPro (Q3) and CAEP Data Integrity Report emailed to caep@casas.org

May 2020

- **May 2:** CFADs for 2020-21 due in NOVA
- **May 20:** Practitioner Meeting. Location SCOE PDC

June 2020

- **Jun 1:** 19/20 Q3 Member Expense Report due in NOVA
- **Jun 18:** Public Meeting (Practitioner attendance optional). Location: SCOE PDC
- **Jun 30:** End of Q4

Aug 2020

- **Aug 31:** Student data due in TOPSPro (Q4) and CAEP Data Integrity Report emailed to CASAS
- **Aug 15:** Annual Plan for 2020-2021 due in NOVA

September 2020

- **Sep 1:** 18/19 and 19/20 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2019 to June 30, 2020 expenses by program area due (estimates only) in NOVA
- **Sep 30:** 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q4)
- **Sep 30:** 20/21 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

Upcoming Meetings

Public Meetings

Thursday, March 26, 2020 @ 3:00pm- 5:00pm

Thursday, June 18, 2020 @ 3:00pm- 5:00pm

Gateway Unified School District

SCOE, Professional Development Center

Gateway Unified School District

4411 Mountain Lakes Blvd, Redding, CA 96003~530-245-7900

Shasta County Office Education (SCOE Professional Development Center)

2985 Innsbruck Dr., Redding, CA 96003~530-225-0255