



Shasta Tehama Trinity Adult Education Consortium

Public Meeting # 41

Date: 06/15/2023

Time: 3:00pm-5:00pm

Meeting Location: Zoom

This meeting will be held virtually. The public is welcome to join at the link above or in person at any of the locations listed below where our voting members will be participating.

Corning Union High School District 643 Blackburn Ave., Corning, CA 96021	Shasta Union High School District, Room 232, 2200 Eureka Way Suite B Redding, CA 96001	Anderson Union High School District, 1469 Ferry Street, Anderson, CA 96007
Gateway Unified School District, 4411 Mountain Lakes Blvd, Redding, CA 96003	Southern Trinity Joint Unified School District, HZ Elementary, 1335 Zenia Lake Mt. Road, Zenia, CA 95595	Tehama County Department of Education, 1135 Lincoln St., Red Bluff, CA 96080
Red Bluff Joint Union High School District, Salisbury High School, 1050 Kimball Rd., Red Bluff, CA 96080	Trinity Alps School Unified School District, 321 Victory Lane, Weaverville, CA 96093	

## AGENDA

- 1) Introductions
- 2) Public Comment
- 3) Voting Items
  - a) Public Meeting Minutes 3.23.23
  - b) 2023.2024 STTAEC Budget and Allocations V2
  - c) 2023.2024 Meeting Dates
    - i) Zoom, In-person, or Hybrid?
- 4) Discussion/Voting Item
  - a) First reading of updated Bylaws
- 5) Consortium Update –
  - a) Budget & Staff Highlights
  - b) Regional Graduation
  - c) Goodbye Peggy!
- 6) Announcements/Adjournment

*Note - \*Agenda items are subject to change\**

Next Meeting: TBD – Pending date approval

**Shasta Tehama Trinity Adult Education Consortium**

Public Meeting # 40

Date: 03/23/2023

Time: 3:00pm – 5:00pm

Meeting Location: Zoom

**MINUTES**

**1) Introductions**

Member School/District	Voting Member	Proxy
Anderson Union High School Dist.	<input type="checkbox"/> Victor Hopper	<input checked="" type="checkbox"/> Chris Fort
Corning Union High School Dist.	<input type="checkbox"/> Jarod Caylor	<input checked="" type="checkbox"/> Audri Bakke
Gateway Unified School Dist.	<input type="checkbox"/>	<input checked="" type="checkbox"/> Steve Henson
Mountain Valley Unified School Dist.	<input type="checkbox"/> Anmarie Swanstrom	<input type="checkbox"/> Cassie Rourke
Red Bluff Joint Unified School District	<input checked="" type="checkbox"/> Todd Brose	<input type="checkbox"/> Wendy Drury
Shasta-Tehama-Trinity CCD	<input type="checkbox"/> Dr. Joe Wyse	<input checked="" type="checkbox"/> Dr. Frank Nigro
Shasta Union High School Dist.	<input checked="" type="checkbox"/> Jim Cloney	<input type="checkbox"/> Leo Perez
Southern Trinity Joint Unified School District	<input checked="" type="checkbox"/> Peggy Canale	<input type="checkbox"/> Cindy Dixon
Tehama County Department of Education	<input checked="" type="checkbox"/> Richard DuVarney	<input type="checkbox"/> Michelle Barnard
Trinity Alps Union High School Dist.	<input checked="" type="checkbox"/> Jamie Green	<input type="checkbox"/> Sandy Coatney
Trinity County Office of Education	<input type="checkbox"/> Fabio Robles	<input type="checkbox"/> Tim Nordstrom

**2) Public Comment – No public comment**

**3) Voting Items**

**a. Public Meeting Minutes 1-19-2023**

The meeting minutes were reviewed from 1-19-2023. A motion was made by Jaimie Green to approve the minutes as submitted. The motion was seconded by Todd Brose. Motion was carried unanimously.

**b. 2023.2024 STTAEC Budget & Allocations**

Rachelle – Our task today is to vote on allocations for 23-24. This will be the first time we vote for this and once the May revise is out and we know what our real budget is we'll probably have to go back in and do an allocation. A 23-24 budget workbook was sent out for budget planning. Red Bluff chose to take a \$40,000 reduction. Todd Brose stated that the three agencies involved in Adult in Tehama County should talk about how we are using our resources together to address all the adult education needs. Proposed options:  
**Option A** - \$40,000 to go Tehama Department of Education, other members receive COLA

**Option B** - Proportionately distribute the \$40,000 by percentage for all our funded members plus COLA

**Option C** – A competitive process for the \$40,000 plus COLA.

Jaime Green made a motion for option A. Frank Nigro second the motion for option A.

Motion passed unanimously.

**c. AB 1491 – STTAEC Percentage for Member Excessive Carryover**

Rachelle – This legislation addresses member and consortium carryover. We have adult learners that aren't being served to the maximum capacity with the dollars that have been allocated. Today, as a group will need to land on a percentage that we would deem excessive carryover, in June we can review individual member circumstances and bi-laws. 23-24 Consortiums may only carryover 20% of their total funds from year to year that 20% does not follow an individual member. The new rule is that members with excessive carry over for at least two fiscal years will have their allocation reduced by the amount of carryover. Carryover is determined by our consortium. Rachelle provided a 3 year historical carryover percentage.

Rachelle stated she could share quarterly reports at our meetings so we know where we are at percentage wise. Next year we can change the percentage. We can discuss the internal process and bi-laws in June.

Jim Cloney suggested 30% as our excessive rate. Peggy Canale made a motion to set 30% as the annual maximum carryover for Members, Todd Brose second the motion. Motion passed unanimously.

**4) Informational/Discussion Items**

**a. LAO Report Update**

Rachelle shared California's Adult Education funding model. She anticipated there will be legislative hearings and potentially some opportunity for education and advocacy around this. It will be catastrophic for rural adult educational programs. Community colleges will not receive CAEP funding. Rachelle is staying connected to the advocacy groups and will provide updates and is hoping that when it hits the legislature it will look different. Jaime Green proposes that we turn this over to the smalls school district association.

**b. Regional Graduation**

Rachelle – May 24, 2023 5:30-6:30 Shasta College theatre. The majority of adult learners are between 25 – 40 and attend graduation ceremonies with 17/18 year old students. We wanted to create a special event just for them. They will receive a congratulations certificate. Families are welcome. Contact Rachelle if transportation is a barrier. Rachelle asked Jim Cloney to be key note speaker.

**c. Consortium Update – Budget, Activity, Staffing**

Rachelle – Shared a consortium budget spend down as of February. Our target is 66% we are currently at 62%. All received your final allocation payments in February. No concerns. Nina's last day was the 10<sup>th</sup> of March, looking at how to make that position more sustainable.

Highlight - Rachelle is working on universal transcript evaluation tool, pulling together all the ways our students can earn credit to increase equity within our programs.

**5) Announcements/Adjournment – Jim Cloney adjourned the meeting at 3:46 pm.**

**Next Meeting June 15, 2023 Location TBD**

		22.23 Allocations	23.24 Allocation Approved 3.23.23	Proposed 23.24 Allocation 8.22% COLA (May Revise)
State STTAEC Allocation		\$1,266,762	\$1,369,750	\$1,370,890
Fiscal Admin Allowance Claimed		-\$63,338	-\$68,487	-\$68,544
<b>CONSORTIA OPERATING EXPENSE</b>				
	Salaries and benefits	-\$193,335	-\$232,489	-\$232,489
	Other Operating Expense	-\$25,994	-\$4,671	-\$4,869
<b>TOTAL Remaining for Members</b>		<b>\$984,095</b>	<b>\$1,064,103</b>	<b>\$1,064,987</b>
<b>MEMBER/PARTNER</b>				
<b>SHASTA</b>				
	Anderson Union	\$175,344	\$189,600	189,757
	Shasta College Total	\$193,747	\$209,500	209,673
	Shasta Union HSD	\$204,316	\$220,927	221,111
<b>TEHAMA</b>				
	Corning	\$77,738	\$84,058	84,128
	Red Bluff	\$140,017	\$111,400	111,400
	Tehama CDE		\$40,000	40,126
<b>TRINITY</b>				
	Mountain Valley	\$11,342	\$12,264	12,274
	Southern Trinity	\$22,378	\$24,197	24,217
	Trinity Alps	\$67,175	\$72,636	72,697
	Trinity COE	\$92,038	\$99,521	99,604
<b>MEMBERS Total</b>		<b>\$984,095</b>	<b>\$1,064,103</b>	<b>\$1,064,987</b>
<i>UNDER/ (OVER) BUDGET</i>		<i>\$0</i>	<i>\$0</i>	<i>\$0</i>

**STTAEC Expenditures through March 31, 2023 (Q3)**

	22.23 Allocation + Carryover	Expenditures thru March 31, 2023	% of allocation & carryover spent, target by Q4 is 70% or greater individual programs	
Anderson	\$ 184,376	\$ 131,325	71%	
Corning	\$ 82,211	\$ 67,870	83%	
Mt. Valley	\$ 12,470	\$ 6,642	53%	
Red Bluff	\$ 195,830	\$ 103,990	53%	
S. Trinity	\$ 34,426	\$ 28,014	81%	
Shasta Adult	\$ 217,467	\$ 163,101	75%	
Shasta College	\$ 269,493	\$ 125,423	47%**	
TCOE/CHYBA	\$ 156,674	\$ 89,689	57%	
Trinity Alps	\$ 107,494	\$ 69,442	65%	
Consortium	\$ 219,329	\$ 150,880	69%	
Total Consortium	\$ 1,479,770	\$ 936,376	63%*	
* Target for the total consortium in 80% by Q4				
** Instructional hours not available until Aug.				

STTAEC Service Snapshot through March 31, 2023 (Q3)				
	# of Students 12+ Hours of Instruction	# of CAEP Outcomes Achieved	Hours of Instruction thru March 31, 2023	Cost Per Hour of Instruction thru March 31, 2023
Anderson	197	362	17732	\$ 7.41
Corning	81	169	3648	\$ 18.60
Mt. Valley	10	0	399	\$ 16.65
Red Bluff	43	0	1730	\$ 60.11
S. Trinity	21	0	1151	\$ 24.34
Shasta Adult	204	77	11796	\$ 13.83
Shasta College	336	*	12630	**
TCOE/CHYBA	34	4	2711	\$ 33.08
Trinity Alps	16	1	1929	\$ 36.00
Total Consortium	942	613	53726	\$ 17.43
* SC outcomes are not tally until the next program year by CCCCCO/CDE.				
** SC Data is only thru Dec 22				

# 23.24 Public Meeting Dates

- Thursday, Sept. 14, 2023 @ 3:00pm- 5:00pm

In-person

- Thursday, Jan. 18, 2024 @ 3:00pm- 5:00pm

Zoom

- Thursday, March 14, 2024 @ 3:00pm- 5:00pm

Zoom

- Thursday, June 20, 2024 @ 3:00pm- 5:00pm

In-person

## **BYLAWS**

### **ARTICLE I. NAME**

The name of this consortium shall be the Shasta-Tehama-Trinity Adult Education Consortium.

### **ARTICLE II. PURPOSE**

The purpose of this consortium is to identify strengths and gaps in adult education programming and services across the region, leverage resources, and offer professional development opportunities that lead to coordinated approaches that accelerate a student's progress towards his or her academic and career goals. The consortium shall accomplish this through shared leadership, collaboration and the development of a regional adult education plan. The region encompasses Shasta, Tehama and Trinity counties, which include the K-12 Districts, County Office of Education and Community College.

### **ARTICLE III. DUTIES**

The duties of the consortium shall address existing gaps in programs and plan to strategically assist adults, 18 years of age or older, in accordance with AB 104, Section 84920, Article 9:

- 1) Improved literacy skills.
- 2) Completion of high school diplomas or their recognized equivalents.
- 3) Completion of postsecondary certificates, degrees, or training programs.
- 4) Placement into jobs.
- 5) Improved wages.

The consortium shall collaborate to improve the delivery of adult education to adults, 18 years of age or older, in the following areas:

- 1) Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate (GED or HiSET).
- 2) Classes and courses for immigrants eligible for educational services in citizenship and English as a second language, and workforce preparation classes in basic skills.
- 3) Education programs for adults with disabilities.



- 4) Entry/Re-Entry into the workforce.
- 5) Short-term career technical education programs with high employment potential.
- 6) Programs for apprentices.
- 7) Programs to help adults help K-12 students to succeed academically.

These duties will be accomplished by collaborative and joint planning efforts that address the following primary objectives of the consortium:

- Evaluation of current levels and types of adult education programs within the region, including education for adults in correctional facilities; credit, noncredit, and enhanced noncredit adult education coursework; and programs funded through Title II of the federal Workforce Investment Act, known as the Adult Education and Family Literacy Act (Public Law 05-220).
- Evaluation of current needs for adult education programs within the region.
- Integration of existing programs and creation of seamless transitions into postsecondary education or the workforce.
- Development of plans that address the gaps identified pursuant to paragraphs (1) and (2).
- Development of plans that address identified needs and gaps and employ approaches that are proven to accelerate a student's progress toward his or her academic or career goals, such as contextualized basic skills and career technical education, and other joint programming strategies between adult education and career technical education.
- Collaboration towards ongoing professional development opportunities for faculty and other staff to achieve greater program integration and improve student outcomes.
- Leveraging of existing regional structures, including, but not limited to, local workforce investment areas.

#### **ARTICLE IV. MEMBERSHIP**

##### **Section I. Members:**

Per AB 104 guidelines which govern this consortium, a member is defined as a public school district or community college district within the geographical boundaries of the Shasta-Tehama-Trinity Joint Community College District. Voting rights shall be bestowed on the Superintendent or his or her designee. All

members should have an assigned designee or proxy. Each member and designee or proxy must be approved by their local sites governing board and notify the consortium of any assigned updates effective immediately. Members will be responsible for attending quarterly meetings, providing district or local data regarding needs, gaps, and existing programs, working collaboratively to create a plan to address adult education needs and integrate existing services and programs, participating in public forums, making decisions regarding allocation of planning funds, and meeting all requirements of the AB 104 California Adult Education Program.

The following districts have committed to serving as members of this planning consortium:

- Shasta-Tehama-Trinity Joint Community College District
- Anderson Union High School District
- Corning Union High School District
- Gateway Unified School District
- Mountain Valley Unified School District
- Red Bluff Joint Union High School District
- Shasta Union High School District
- Southern Trinity Joint Unified School District
- Tehama County Department of Education
- Trinity Alps Union High School District
- Trinity County Office of Education

**Section II. Partners:**

A partner is any entity, organization, or individual that does not qualify as a defined member of the consortium. Partners must be approved by the voting membership of the Shasta-Tehama-Trinity Adult Education Consortium. Partners can sub-contract with a member to utilize adult education funds. Partners will be responsible for attending quarterly meetings, participating in public forums, and providing data and expertise to assist the process and development of a regional implementation plan with the member. The consortium will provide a foundation for multi-agency collaborative work and relationship building in the area of adult education. This will allow the consortium to pursue additional complementary funding opportunities, such as the Career Pathways grant or other career technical or adult basic skills programs.

**Section III. At Large:** Non-voting persons representing institutions, agencies (public and private) and community groups and individuals are welcome to attend all meetings of the consortium.

## **ARTICLE V. EXECUTIVE COMMITTEE AND VOTING STATUS**

In order to establish shared leadership across a large geographic region, an elected Executive Committee will provide administrative oversight to the consortium activities and provide guidance to staff, members, and partners between regular public meetings. The Executive Committee will be comprised of a Chair and a Co-chair.

This structure represents balanced and shared leadership across geographic regions, and community college and K-12 school districts. The Executive Committee will serve for a one-year term and may be reelected thereafter. Should any member of the Executive Committee wish to resign, he or she may do so upon provision of written 30 days written notice and a special election among interested and available representatives from the same sector and region shall be held at the next earliest consortium meeting. A list of the current voting representatives and their designees shall be kept on file with the current Chair.

## **ARTICLE VI. VOTING**

**Section I.** All member districts of the consortium shall be entitled to one (1) vote per district. The Superintendent of the district shall be the primary voting member; however, he/she may appoint a designee or proxy to act on his/her behalf.

**Section II.** All County Offices of Education located within the region shall by default be designated as voting partners. All other partners are non-voting.

**Section III.** Voting membership term is open-ended, unless one or more of the following conditions occur:

- The voting member provides written notification of his/her resignation from the consortium.
- A majority of the voting membership terminates voting privileges for due cause.
- The voting member fails to attend at least 50% of the regularly scheduled Public meetings during a 12 month period beginning July 1.
  - When a member or designee/proxy fails to attend a public meeting the Consortium lead will notify the member in writing of the attendance requirement. If a member fails to attend at least 50% of scheduled Public meetings during a 12 month period the Consortium lead will notify the member in writing and will add the

item to the next Public meeting to revoke the members voting rights. Voting rights will be reinstated for the next program year on July 1. The Consortium may consider a Member ineffective should attendance and participation continue for more than one program year (July-June).

**Section IV.** A quorum shall consist of a simple majority of the voting members and partners, or their designee or proxy. Any action of the consortium requires a majority vote of the quorum present to pass. In the event of a tie, a second vote will be held. If the tie is not broken after the second vote, the action item is defeated as it did not receive majority vote.

**Section V.** All action taken by the consortium shall be by majority vote. Members and voting partners may cast votes during the meeting via video or teleconference. Written votes will not be accepted from members or voting partners in absentia.

#### **ARTICLE VII. MEETINGS**

**Section I.** The meetings of the consortium are open to the public. Opportunities will be provided to members of the public to discuss issues of interest to the community that are related to the purview and purpose of the consortium. Public comments are limited to three minutes per person, on a first come-first served basis. A maximum time allotment of no more than 20 minutes for the entire public comment period will be offered at each meeting.

**Section II.** The regular meetings of the consortium shall be held quarterly. If needed, additional meetings can be scheduled. Special meetings may be called by the Chair as needed. Meetings may be held via teleconference as needed.

**Section III.** The Executive Committee members will facilitate Public meetings. In the absence of the Chair and Co-chair a voting member may facilitate the meeting. The Executive Committee is authorized to take emergency action on behalf of the consortium as necessary during the interim between regular and/or special meetings when convened by the Chair. Any action taken by the Executive Committee shall be communicated in writing to all voting members and partners within two work days.

**Section IV.** A simple majority of the voting members (or their designees) must be present to constitute a quorum necessary to conduct the business of the consortium.

#### **ARTICLE VIII. RECORDS**

Meeting records for the consortium will be maintained by the Consortia lead or designee. Shasta College as the fiscal agent and program liaison will be responsible for the meeting logistics, mailing list, and the preparation of the agendas and minutes of the meetings.

#### **ARTICLE IX. FISCAL AGENT**

The consortium recognizes the need for one member to function as the Fiscal Agent on behalf of all members. The Shasta-Tehama-Trinity Adult Education Consortium identifies Shasta College as the fiscal agent. Resource allocation will be based on expenditures by any and all members that are incurred as part of the planning process. MOUs will be established between the fiscal agent and member(s) as needed to provide for the potential of incurred expenditures.

The role and responsibilities of the fiscal agent are:

- Ensure adherence to the Standard Legal Terms and Conditions of the funds.
- Implement budget developed by the Executive Committee and approved by the California Community College Chancellor's Office.
- Submit timely expenditure reports, per schedule provided by the CAEP office, approved by the Consortium Director and the Chief Business Official of the fiscal agent.
- Process allocation disbursements within 45 days of the initial funding announcement from the California Community College Chancellor's Office at 50% and the remaining balance processed in the following February/March.
- Provide the consortium with updated budget reports.
- Set up individual member and fiscal agent operational account codes to track program year allocations, budgets and expenses for fund reporting.

#### **ARTICLE X. Shared Fiscal and Budget Policy**

This policy sets the expectation that Consortium Members will spend allocated funds within 18 months of the start of the fiscal cycle of the year it is allocated in. The Consortium will review and monitor expenditure progress based on

submitted CAEP expenditure reports submitted on a quarterly basis in NOVA. To ensure CAEP funds are being utilized in a timely and prudent manner.

Per AB 1491 Members may not carryover more than 30% of their annual allocation along with any carryover from previous years to a new program year beginning 2023.2024. STTAEC as a whole may not carry over more than 20% of the total program year budget to the next year. Should a Member or STTAEC carryover over funds beyond the set threshold they must submit a corrective action plan to the CAEP office to ensure appropriate spend down of funds. The Consortium lead will provide an expenditure summary snapshot at each STTAEC public meeting.

#### Progressive Permanent Reallocation

**Section I.** First Time: If a member is at-risk or unable to spend the allocation within the designated timeline, the Consortium will provide assistance with and notify the member and its Superintendent that it is at-risk:

- a. Unspent funds at 18 months will be returned to the consortium to be reallocated and member will be held harmless.

**Section II.** Second time (consecutive): If a member is at risk or unable to spend the allocation within the designated timeline, the Consortium will provide assistance and will notify the member and its Superintendent that it is at-risk:

- a. Unspent funds will return back to the consortium to be reallocated.
- b. The member's future consortium allocation will be reduced by 10% permanently.
  - 1. Members must be in "good standing" to be eligible for additional new CAEP funds.
  - 2. All members will be eligible for Cost of Living Adjustment – COLA.
- c. Voting members of the Consortium may review extenuating circumstances for a Member who is at risk and deem that they may be granted amnesty and be placed back in First Time status without penalty one time.

**Section III.** Third time (consecutive): If a member is at-risk or unable to spend the allocation within the designated timeline, the Consortium will provide assistance and will notify the member and its Superintendent that it is at-risk:

- a. Unspent funds will return back to the consortium to be reallocated.
- b. The member's future consortium allocation will be progressively reduced by an additional 10% permanently.
- c. Voting members of the Consortium may review extenuating circumstances for a Member who is at risk and deem that they may be granted amnesty and be placed back in Second Time status without penalty one time.

**Section IV.** Subsequent times:

- a. Unspent funds will be reallocated.
- b. The member's consortium allocation will be progressively reduced by an additional 10% permanently.
- c. Voting members of the Consortium may review extenuating circumstances for a Member who is at risk and deem that they may be granted amnesty and be placed back in Third Time status without penalty one time.

**Section V.** If additional new funds are available, member can petition to be reinstated after being in "good standing – spent consortium allocation within designated year" minimum of 2 consecutive years.

**Article XI Member Effectiveness**

Section I. Members will adhere to the requirements set forth in education code (84900-84920). Assurances outlining these requirements are in NOVA and are part of the annual Certified Fiscal Administration Declaration (CFAD) process as a condition of funding. This certification also includes additional rules and procedures agreed upon in the STTAEC Bylaws.

Section II. The Consortium lead will provide ongoing support and technical assistance to members with meeting the requirements of the assurances. Members not meeting the assurances will receive a written notice of the issue along, a technical assistance plan, and a time-line for correction. The written notice will be provided the voting member. If the member fails to meet the requirement after a reasonable intervention, the Consortium lead will present the issues at a Public meeting for the voting members to review.

Section III. If a member is deemed ineffective after a reasonable, documented intervention, the Consortium may reduce the members funding.

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Shasta-Tehama-Trinity Adult Education Consortium  
Better.Jobs  
22.23 Budget Summary

2022.2023 Budget	Budget	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Expenses to Date	Budget Remaining	% spent
Fiscal Agent Indirect	\$ 63,338.00	\$ 13,989.84	\$ 440.30	\$ 666.14	\$ 14,376.02	\$ 664.51	\$ 597.64	\$ 46,230.62	\$ 17,107.38	73%
<b>Fiscal Agent Sub Total</b>	<b>\$ 63,338.00</b>	<b>\$ 13,989.84</b>	<b>\$ 440.30</b>	<b>\$ 666.14</b>	<b>\$ 14,376.02</b>	<b>\$ 664.51</b>	<b>\$ 597.64</b>	<b>\$ 46,230.62</b>	<b>\$ 17,107.38</b>	<b>73%</b>
Salary/Benefit	\$ 193,335.00	\$ 16,576.90	\$ 16,568.63	\$ 16,568.63	\$ 13,216.53	\$ 13,167.04	\$ 13,167.04	\$ 171,849.97	\$ 21,485.03	89%
Supplies Non Instructional	\$ 2,500.00	\$ 25.18		\$ 57.53	\$ 93.84	\$ 12.86		\$ 473.56	\$ 2,026.44	19%
Postage	\$ 250.00							\$ 21.55	\$ 228.45	9%
Travel-Staff	\$ 5,000.00	\$ 322.69	\$ 204.31	\$ 109.25	\$ 126.02			\$ 999.34	\$ 4,000.66	20%
Service Fees/Other Charges	\$ 10,944.00	\$ 60.00	\$ 60.00	\$ 74.99	\$ 413.00	\$ 525.00		\$ 2,787.99	\$ 8,156.01	25%
Advertising	\$ 6,000.00	\$ 600.00	\$ 510.00					\$ 1,620.00	\$ 4,380.00	27%
Printing	\$ 300.00							\$ -	\$ 300.00	0%
Equipment	\$ 1,000.00							\$ -	\$ 1,000.00	0%
<b>Consortium Direct Sub Total</b>	<b>\$ 219,329.00</b>	<b>\$ 17,584.77</b>	<b>\$ 17,342.94</b>	<b>\$ 16,810.40</b>	<b>\$ 13,849.39</b>	<b>\$ 13,704.90</b>	<b>\$ 13,167.04</b>	<b>\$ 177,752.41</b>	<b>\$ 41,576.59</b>	<b>81%</b>
Anderson Union High School District	\$ 175,344.00			\$ 87,672.00				\$ 175,344.00	\$ -	100%
Shasta College	\$ 193,747.00			\$ 96,873.50				\$ 193,747.00	\$ -	100%
Shasta Union High School District	\$ 204,316.00			\$ 102,158.00				\$ 204,316.00	\$ -	100%
Corning Unified High School District	\$ 77,738.00			\$ 38,869.00				\$ 77,738.00	\$ -	100%
Red Bluff Joint Unified School District	\$ 140,017.00			\$ 70,008.50				\$ 140,017.00	\$ -	100%
Southern Trinity Joint Unified School District	\$ 22,378.00			\$ 11,189.00				\$ 22,378.00	\$ -	100%
Mountain Valley Unified School District	\$ 11,342.00			\$ 5,671.00				\$ 11,342.00	\$ -	100%
Trinity Alps Unified School District	\$ 67,175.00			\$ 33,587.50				\$ 67,175.00	\$ -	100%
Trinity County Office of Education	\$ 92,038.00			\$ 46,019.00				\$ 92,038.00	\$ -	100%
<b>Members Sub Total</b>	<b>\$ 984,095.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 492,047.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 984,095.00</b>	<b>\$ -</b>	<b>100%</b>
<b>Totals</b>	<b>\$ 1,266,762.00</b>	<b>\$ 31,574.61</b>	<b>\$ 17,783.24</b>	<b>\$ 509,524.04</b>	<b>\$ 28,225.41</b>	<b>\$ 14,369.41</b>	<b>\$ 13,764.68</b>	<b>\$ 1,208,078.03</b>	<b>\$ 58,683.97</b>	

Target 92%

Shasta Tehama Trinity Adult Education Consortium

Consortium Director

March 22, 2023 – June 14, 2023

- Supported Members with Q3 fiscal expense reports
- Submitted the 23.24 Certified Fiscal Administration Declaration and initial 23.24 allocations
- Coordinated Shasta College Noncredit Student Survey
- Supported individual program marketing materials and efforts
- Facilitated ESL Healthcare Pathway workgroup
- Supported the SC S. Trinity EMT partnership
- Facilitated Practitioner Meeting, May 17, 2023
- Regional Consortium Leads Workgroup
- Facilitated Universal Transcript workgroup
- Regional Graduation Planning
- Regional Adult Ed Graduation May 24th
- Recruitment for Student Services Coordinator summer 23
  
- *Highlight – Regional Adult Ed Graduation*